

Berea College Appalachian Fund

2023-2024 Folk Arts and Cultures Initiative Request for Proposals (RFP)

The Berea College Appalachian Fund (BCAF) is accepting proposals through April 25, 2023, for projects focusing on Folk Arts and Cultures. Grants are restricted to projects serving the people of central Appalachia, with a particular emphasis on eastern Kentucky. To be eligible for a grant, the applicant and the purpose of the proposed project must qualify under 501(c)(3) regulations of the United States Internal Revenue Service.

The overall goal of this program is to preserve and promote folk arts and cultural practices traditionally associated with central Appalachia. Potential BCAF Folk Arts and Cultures areas of support may include, but are not limited to:

- Support for the intergenerational exchange of practical skills and knowledge that inspire and prepare new artists and practitioners for active participation in disciplines such as traditional handcraft, music, and foodways;
- Events and programming that encourage practices and experiences that celebrate culture and heritage;
- Cross-sector collaborations and events that champion folk arts and cultures such as convenings, trainings, and support of new or established artists and practitioners;
- Support for venues that make creative space available in the community to further the practice of folk arts and cultures; and
- Initiatives that will ultimately generate self-sustaining revenue for continuing folk arts and cultures activities.

Awards will be made for a one-year period from July 1, 2023, through June 30, 2024. Folk Arts and Cultures grants generally range between \$5,000 and \$15,000.

Award announcements are planned for late June with funds to be distributed in July. Projects will follow these general timelines, but please note that dates are subject to change:

Duration of Project	Grant Start Date	Interim Report Deadlines	Grant End Date	Final Report Deadlines
12 months	July 1, 2023	April 25, 2024	June 30, 2024	July 15, 2024

Organizations that were funded last year for multi-year projects are not required to re-apply this year. However, those organizations must submit satisfactory interim reports by April 25, 2023, to obtain release of funds for the coming year.

Organizations may apply even if they have not been a previous recipient of BCAF funding. Those organizations that received one-year funding last year must submit their reports to be eligible to apply this year.

Please follow the attached guidelines and use the cover sheet provided to submit the proposal electronically to kingd3@berea.edu in one PDF document by April 25, 2023. Late submissions will not be considered.

Questions should be sent to Davey King at kingd3@berea.edu.

Berea College Appalachian Fund

Serving Appalachia since 1950

Folk Arts and Cultures Grant Application

Instructions

- Once your application is complete, please combine all application materials into a single pdf and email it to Davey King at kingd3@berea.edu by April 25, 2023.
- For the email subject line, please use “BCAF FAC Grant Proposal – [your organization name]” (e.g., BCAF FAC Grant Proposal – ABC Charitable Services).
- Late submissions cannot be considered.
- If your organization was funded for the current year, remember also to submit your project report by the same deadline.
- The Advisory Council will meet in June, and we will notify all applicants of funding decisions shortly after that meeting.
- The grant period runs from July 1 through June 30.
- For more information, please visit the [Berea College Appalachian Fund website](#).
- If you have any questions, please contact Davey King at kingd3@berea.edu or 859-985-3635.

Organization/Applicant Name

Program Name, if different

Address

City/State/Zip

Employer Identification Number (EIN)

Website

Director’s Name

Title

Phone

Email

Applicant Contact Person

Title

Phone

Email

1. Have you received funding from the Berea College Appalachian Fund in the past?

2. Project Purpose Statement

Guidance: In one sentence, summarize the purpose of your proposed project.

3. Total Amount Requested: \$

4. Requested Grant Term:

5. Area to Be Served

Guidance: Where will the project take place? If multiple locations, please list all the communities and/or counties, including states, that your project will serve.

6. Issue

Guidance: In three paragraphs or less, briefly describe the issue, challenge, and/or opportunity to be addressed through the proposed project. Please specifically identify how this issue fits into folks arts and cultures.

7. Project Summary

Guidance: In three paragraphs or less, describe how the project will address the issue identified above.

8. Outcome

Guidance: State in one sentence the specific, measurable, and achievable outcome intended for the project.

9. Activities

Guidance: Briefly list up to six specific activities that you will implement to reach your objective, including the timeline for the activity.

- A.
- B.
- C.
- D.
- E.
- F.

10. Key Personnel

Guidance: Include brief biographical information for one to three key personnel who will lead, manage, and/or supervise the proposed project. Please limit your response to one paragraph per individual.

11. Key Partners

Guidance: If applicable, briefly identify key external partners who will be critical to helping your organization complete the project.

12. Monitoring/Learning Summary

Guidance: In one paragraph, describe how you will monitor progress on the project during the grant period.

13. Management Information

- A. How often did your board of directors meet in the past year and what was the average percent attendance?
- B. What internal financial accounting controls does your organization follow?
- C. Are your financial records audited annually?
- D. Do the auditors meet with the board or a board committee?

14. Required Supporting Materials

- Project Budget, using [this template](#);
- List of board of directors and their affiliations;
- IRS determination letter indicating tax-exempt status;
- Most recent annual financial statement (audited, if available); and
- If your organization produces an Annual Report, please provide the most recent version.