Gender Inclusive Language in the Workplace

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Categories

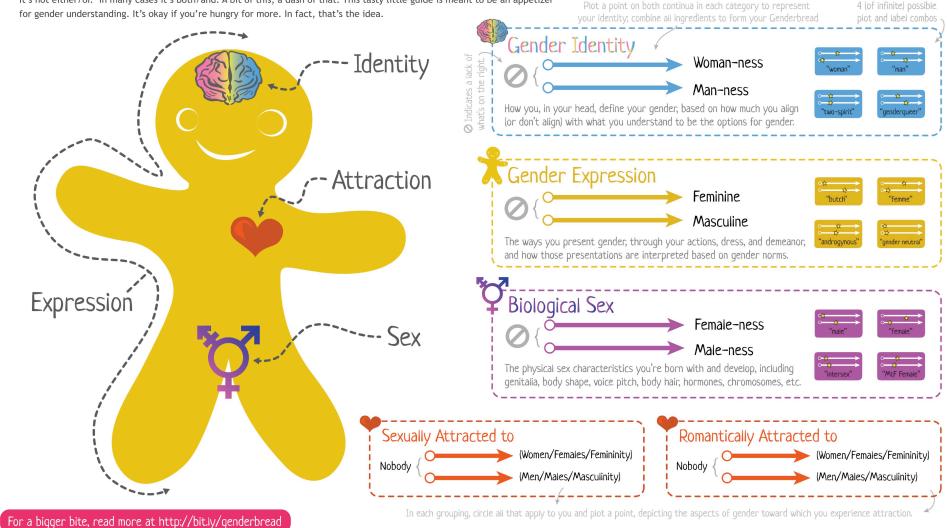
- Sex
 - Male/Female/Intersex
- Gender Identity
 - Cisgender Woman
 - Cisgender Man
 - Transgender Man
 - Transgender Woman
 - GenderVariant/Nonconforming
 - Other Terms

- Gender Expression
 - Masculine
 - Feminine
 - Androgynous
- Sexual Orientation
 - Heterosexual
 - Gay
 - Lesbian
 - Bisexual
 - Queer
 - Other Terms

The Genderbread Person v3.3

Gender is one of those things everyone thinks they understand, but most people don't. Like *Inception*. Gender isn't binary. It's not either/or. In many cases it's both/and. A bit of this, a dash of that. This tasty little guide is meant to be an appetizer for gender understanding. It's elevation by properties the idea.

by it's pronounced METR Sexual com



Gender Inclusive Language: Why Does It Matter?

- We do not want to unintentionally create an exclusive environment where people do not feel welcome and safe
- Language is powerful and influences perceptions
 - Particular Importance for Students
 - Classrooms
 - Labor Positions
 - Public Speaking
 - Surveys

- Spouses/Partners
 - Never assume gender binary or heterosexual orientation
- Listen for or have conversations about pronoun usage
 - Make it a part of labor or class introductions
 - Put it in your email signature line
- Ask for preferred names
 - Allow students to self-introduce on first day of class or labor instead of reading from the roster

- Use collective or plural pronouns in speech
 - People or One
 - Students
 - Humankind
 - They/Them/Theirs
- Use the noun instead of pronouns
- Recognize diverse family formations
 - Parent, Guardian, Caregiver

- Use words that encompass all genders
 - People of all genders instead of women and men
 - Children instead of boys and girls
 - Siblings or kindred instead of brothers and sisters
- Use language that reflects what people call themselves

Surveys

- Determine if gender identity is necessary
- If it is, make sure you are inclusive of identities other than man or woman
- If you ask about sex it is best to include parenthetical information (as listed on your birth certificate)

Parting Thoughts

 Our nondiscrimination policy states we do not discriminate on the basis of gender identity; therefore, affirmation of a non-binary gender model through language is important.

 Offer grace to yourself as you navigate change in your language.