

Contact Information At-A-Glance

 Human Resources Contact Information		Skylar Miller Human Resources Coordinator Phone: 859-985-4225 email: millers2@berea.edu
 Benefit Library & Enrollment Portal		www.Berea.BSwift.com
 Additional Benefit Information		For additional benefit information, visit: https://www.berea.edu/human-resources/
 Medical / Dental Benefits		Customer Service: 1-855-982-2583 www.ARCSVS.com
 Health Savings Account (HSA) Administrator		Customer Service: 1-866-346-5800 www.healthequity.com
 Aspirant Pharmacy Benefits		Customer Service: 1-855-242-2583 www.arcsvs.com
 PraxisRx Specialty & Home Delivery		Customer Service: 1-888-903-7453 www.PraxisRx.com
 Voluntary Vision Benefits		Customer Service: 1-866-804-0982 www.eyemed.com
 Employer-Paid Group Life and AD&D		Customer Service: 1-800-732-1603
Voluntary Life and AD&D		
Disability		
Cigna Secure Travel (Group#57)		From US & Canada: 1-888-226-4567 From other locations, call collect: 202-331-7635
Cigna Will Preparation		Customer Service: 1-888-724-2262 www.nylgbs.mysecureadvantage.com
Cigna Identity Theft (Group#57)		Customer Service: 1-888-724-2262 www.nylgbs.mysecureadvantage.com
 Employee Assistance Program (EAP)		Customer Service: 1-800-877-8332 www.humandev.com
 403(b) Retirement Plan Administrator		Phone Counseling Center: 1-800-842-2776 Automated Phone service: 1-800-842-2252 https://www.berea.edu/human-resources/retirement/
 Additional Assistance		Jan LaBonde Client Service Manager Phone: 859-255-9455 ext. 133 email: jan@bimgroup.us
Claims, Billing, & Enrollment Resolution		Rose Taylor Client Service Concierge Phone: 859-255-9455 ext. 102 email: rose@bimgroup.us
Benefit Planning Firm		

The benefits overview is intended for summary purposes only. It is not to be relied upon for the determination of any policy benefits, limitations or exclusions. The master insurance policies issued by the respective carriers will be relied upon exclusively to determine all benefits.



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