

DEFINITIONS AND DESCRIPTIONS FOR CATEGORIES COMMONLY USED IN THE OFFICE OF INSTITUTIONAL RESEARCH AND ASSESSMENT (OIRA) REPORTS

Academic Year

The period of the year during which students attend Berea College (from August to July).

Adjunct Faculty

Faculty on a temporary appointment.

African-American Students

Students (not F-1 International) who identified themselves as "Black or African American" alone or in combination with another race.

Alumni

Includes graduates as well as anyone who received academic credit from Berea College.

Appalachian Regional Commission (ARC) Counties

A 205,000-square-mile region that follows the spine of the Appalachian Mountains. It includes all of West Virginia and parts of 12 other states: Alabama, Georgia, Kentucky, Maryland, Mississippi, New York, North Carolina, Ohio, South Carolina, Tennessee, and Virginia.

Athlete Status during First Year

Students are considered athletes during their first year if they are certified as eligible and added to an intercollegiate team roster. Intercollegiate teams for males are baseball, basketball, cross country, golf, soccer, swimming (team disbanded after academic year 2012-13), tennis, and track and field. Intercollegiate teams for females are basketball, cross country, soccer, softball, swimming (team disbanded after academic year 2012-13), tennis, track and field, and volleyball. In Fall Term 2015, the College became a member of the NCAA (National Collegiate Athletic Association), Division III (USA South Conference). Prior to 2015-16, the College was a member of the NAIA (National Association of Intercollegiate Athletics).

At-Risk and Distressed Appalachian Counties

These are designations given to Appalachian counties from the Appalachian Regional Commission (ARC). Distressed counties are the most economically depressed counties. They rank in the worst 10% of the nation's counties. At-Risk counties are those at risk of becoming economically distressed. They rank between the worst 10-25% of the nation's counties. The county designation, "At-Risk," was added to the Appalachian Regional Commission's designations in Fiscal Year 2006.

Berea Bridge Program

Berea Bridge is a four-week program for approximately 60 incoming students. Participants engage in two academically rigorous courses which introduce them to the academic skills, attitudes, and behaviors that will help them prepare for the Berea College experience. Students are also provided with an introduction to the College's Labor Program and participate in workshops and activities aimed at helping ease their transition to Berea.

Students are notified about the Berea Bridge program by a letter in the information packet they receive from the Office of First-Year Initiatives after they have committed to the College. Interested students submit their name into a lottery by completing an online survey sent via email. Students are selected randomly, but in numbers that mirror the overall demographic of Berea's population in terms of birth sex, race/ethnicity, and territory.

DEFINITIONS AND DESCRIPTIONS FOR CATEGORIES COMMONLY USED IN THE OFFICE OF INSTITUTIONAL RESEARCH AND ASSESSMENT (OIRA) REPORTS

Birth Sex

The binary designation of male/female is asked on the Admissions Application. It requires a response of either male or female for all entering first-year and transfer students.

Calendar Year

The period of 365 days (or 366 days in leap years) starting from the first of January.

Cohort Type

A reporting category used in reports that divides the student body into three groups: African-American Students, Other Domestic Students, and F-1 International Students.

Cost of Attendance (Tuition at Other Schools)

Paid by the college (no student pays this cost) from the endowment, gifts, scholarships, and grants brought by the students. Cost of attendance covers expenses related to the faculty and staff, library, support services, etc.; it does not include costs of development and alumni program.

Average Other Costs - Includes books and supplies, personal expenses, and transportation costs.

Registration Costs - Includes room (housing), board (meals), accident fund, campus activities fee, Chimes (school yearbook), health and dental fees, Pinnacle (school newspaper), technology fee, student engagement fee, and student government association fees.

Center for Excellence in Learning through Service (CELTS)

CELTS coordinates the College's academic service-learning and community service programs, including a Bonner Scholars Program. The work of CELTS builds upon Berea's long history of engagement with the community, including the great commitments to promote the Christian ethic of service and to serve the Appalachian region.

Degree-Seeking Student

Students enrolled in courses for credit who are recognized by the College as seeking a degree.

Disability and Accessibility Services (DAS)

A student who has officially registered with the Disability and Accessibility Services Office. For more details, please visit the office webpage at: <https://www.berea.edu/das/>

Domestic Student

A United States citizen (including those who are living in foreign countries) or a permanent resident (a non-citizen who has formally established residency in the U.S) or a refugee (a person who has been forced to leave their country to escape war, persecution, or natural disaster).

Emerging Scholars Program (ESP)

The Emerging Scholars Program (ESP) is a TRIO Support Services grant-funded program that enrolls roughly 70 students in each incoming class and works with them for two years. Each ESP student works one-on-one with an Academic Counselor who provides mentorship, guidance, resources, and supplemental advising to help students achieve their academic, financial, personal, and career goals. Students are enrolled in a quarter credit GST 101: Strategies for Academic Success course in their first term.

DEFINITIONS AND DESCRIPTIONS FOR CATEGORIES COMMONLY USED IN THE OFFICE OF INSTITUTIONAL RESEARCH AND ASSESSMENT (OIRA) REPORTS

ESP primarily targets students from Appalachian Distressed Counties and students from inner-city urban areas, but considers any student who is low-income, first-generation, or has a documented disability (2/3 of ESP students must meet two of those criteria). Qualifying students are contacted via email and a mailing about the program throughout the spring, and the ESP staff have a recruitment booth at the Summer Orientation. Students apply for the program and are selected in June with priority being given to students who were recruited or have been part of a TRIO program in the past.

TRIO Programs - Federal outreach and student services programs designed to identify and provide services for individuals from disadvantaged backgrounds. TRIO includes eight programs targeted to serve and assist low-income individuals, first-generation college students, and individuals with disabilities to progress through the academic pipeline from middle school to postbaccalaureate programs. The eight programs are: Educational Opportunity Centers, Ronald E. McNair Postbaccalaureate Achievement, Student Support Services, Talent Search, Training Program for Federal TRIO Programs Staff, Upward Bound, Upward Bound Math-Science, and Veterans Upward Bound.

Financial Status and Debt

The following definitions are used to determine financial status and debt calculations.

Dependent Student – A student who does not meet any of the criteria for an independent student.

Direct Subsidized Loans – Need-based loans which are awarded to students for a variety of reasons: term bills, books, off-campus living expenses, education abroad, etc.

Direct Unsubsidized Loans – Non-need-based loans which are primarily used to replace Expected Family Contribution (EFC) for term bill balances and education abroad opportunities

Expected Family Contribution (EFC) – A number that is used to determine a student's eligibility for federal student aid. This number results from the financial information the student provides on his or her Free Application for Federal Student Aid (FAFSA). The EFC is reported on the Student Aid Report (SAR). Financial aid administrators determine an applicant's need for federal student aid from the U.S. Department of Education and other sources of assistance by subtracting the EFC from the student's cost of attendance.

Federal Grants (grants/educational assistance funds) - Grants provided by federal agencies such as the U.S. Department of Education, including Title IV Pell Grants and Supplemental Educational Opportunity Grants (SEOG). Also includes need-based and merit-based educational assistance funds and training vouchers provided from other federal agencies and/or federally-sponsored educational benefits programs, including the Veteran's Administration, Department of Labor, and other federal agencies.

Federal Loans – Include subsidized Stafford and unsubsidized, Perkins, and Parents PLUS loans awarded primarily for term bill balances and education abroad opportunities.

DEFINITIONS AND DESCRIPTIONS FOR CATEGORIES COMMONLY USED IN THE OFFICE OF INSTITUTIONAL RESEARCH AND ASSESSMENT (OIRA) REPORTS

Financial Status and Debt, continued:

Independent Student – A student who meets one or more of the following: at least 24 years old, married, a graduate or professional student, a veteran, a member of the armed forces, an orphan, a ward of the court, or someone with legal dependents other than a spouse, an emancipated minor or someone who is homeless or at risk of becoming homeless.

Institutional Grants - Scholarships and fellowships granted and funded by the institution and/or individual departments within the institution, (i.e., instruction, research, public service) that may contribute indirectly to the enhancement of these programs. Includes scholarships targeted to certain individuals (e.g., based on state of residence, major field of study, athletic team participation) for which the institution designates the recipient.

Institutional Loans – Includes all Berea College student loans. These loans are used for a variety of reasons: term bills, medical/dental/optical expenses, education abroad, etc.

Mean – The average of a set of numbers. To calculate the mean, add up all the numbers in the set and then divide by how many numbers there are.

Median – The mid-point in a group of numbers. The median can, in fact, be zero if half or more of the “scores” in the distribution are zeros. This often occurs in the case of Expected Family Contribution.

Need-Based Loans – Includes Federal Direct Subsidized, Perkins, and all institutional loans awarded to students for a variety of reasons: term bills, medical/dental/optical expenses, education abroad, etc.

Non-Need-Based Loans – Includes Federal Direct Unsubsidized, Parent PLUS, and alternative student loans. These loans are used primarily to replace Expected Family Contribution (EFC) for term bill balances and education abroad opportunities.

Other Loans – Other loans (not subsidized Stafford or unsubsidized) are used for needy students to help meet basic expenses such as medical/dental/optical expenses and education abroad opportunities.

Pell Grant Program – (Higher Education Act of 1965, Title IV, Part A, Subpart I, as amended.) Provides grant assistance to eligible undergraduate postsecondary students with demonstrated financial need to help meet education expenses.

State and Local Government Grants - State and local monies awarded to the institution under state and local student aid programs, including the state portion of State Student Incentives Grants (SSIG).

First-Generation Student

Students who indicate on their Admissions Application, the FAFSA (Free Application for Federal Student Aid), or the Entering Student Survey that neither parent/guardian has received a college degree.

DEFINITIONS AND DESCRIPTIONS FOR CATEGORIES COMMONLY USED IN THE OFFICE OF INSTITUTIONAL RESEARCH AND ASSESSMENT (OIRA) REPORTS

First-Year Student

Students who have no prior postsecondary experience (except as noted below) attending any institution for the first time at the undergraduate level. It includes students enrolled in the fall term who attended college for the first time in the prior summer term, and students who entered with advanced standing (college credits or recognized postsecondary credential earned **before** graduation from high school).

Fiscal Year

A one-year period that institutions use for financial reporting and budgeting. Berea College's fiscal year runs from July 1 through June 30. For example, Fiscal Year 2021 ended on June 30, 2021.

Full-Time Employees with Faculty Status who Teach Part Time

Generally, administrators with faculty status who teach less than 3 credits annually.

Full-Time Employees without Faculty Status who Teach Part Time

Employees who teach an occasional class.

Full-Time Equivalent/Equated (FTE)

Calculated by equating part-time students to full-time status (enrolled in at least a 3-credit course load). FTE for each part-time student is determined by dividing the total number of course credits taken by 3. Those FTEs per student are then summed.

Full-Time Faculty

Employees with faculty status who teach 3 or more course credits annually who have additional full-time responsibilities (includes both tenure- and non-tenure-track faculty).

Full-Time Student

A student who has a course load of three or more credits. Berea College is on the course credit system. In general, 32 credits are required to earn a degree. One Berea course credit equals 4 semester hours or 6 quarter hours. The amount of credit awarded for each class at Berea is determined by the amount of time students are required to spend both inside the classroom and outside of the classroom in preparation. For each 1.0 course credit in the 15 week fall and spring terms, the minimum standard is that an average student be expected to devote, in class time, preparation, laboratory, studio, fieldwork, and conferences, at least 12 hours per week. A one-credit course meets in class between four and six hours each week. Courses awarding less than one credit often meet correspondingly less (for example, half-credit courses meet a minimum of two hours per week and quarter-credit courses meet a minimum of one hour per week).

Gender Identity

Entering students are given the option to provide Gender Identity on the Admissions Application (this has been available since Fall Term 2016). The current response options are Male, Female, Genderqueer/Non-Binary, Transgender (Male-to-Female), Transgender (Female-to-Male), Gender Nonconforming, and Self-Prescribed Gender Identity.

Gifts-in-Kind

A kind of charitable giving in which, instead of giving money to buy needed goods and service, the goods, and services themselves are given. Gifts-in-kind are distinguished from gifts of cash or stock.

DEFINITIONS AND DESCRIPTIONS FOR CATEGORIES COMMONLY USED IN THE OFFICE OF INSTITUTIONAL RESEARCH AND ASSESSMENT (OIRA) REPORTS

Graduation Rates

Based on a student's entering fall term. Students who withdraw and return are included in their original class. If a student graduates mid-year, the additional fall term is counted as another year.

GST 101 – Strategies for Academic Success, Non-ESP Sections

GST 101 – Strategies for Academic Success is a course for first-year students aimed at supporting their transition to Berea and become active participants in the academic community. Students receive hands-on support in learning college systems and environments, reflect on themselves as learners and establish personal goals for their time at Berea College, and connect with classmates who are also transitioning and develop skills and strategies that will support their success in college. The class meets once a week for fifty-minutes and is a quarter credit.

When completing the Online Orientation in May, students are provided with the course description for GST 101 and asked if they would be interested in taking the course. Students who respond "yes" are placed in a section of the course on a space available basis. Students who are enrolled in Berea Bridge-In or admitted into the Emerging Scholars Program (ESP) are typically not enrolled in the course, though some exceptions do exist.

Hispanic Student

Domestic students who chose "Hispanic or Latino or Spanish Origin" as their ethnicity (regardless of the race they indicated). This does NOT include F-1 International students.

Honorary Alumni

Status awarded to non-alumni in recognition of their outstanding service to and demonstrated loyal interest in Berea College. Approved by the Alumni Executive Council.

Independent Major

A major designed by students who wish to pursue a field of study that cannot be met through an established Berea College major program.

Internships (Academic)

Internships is an experiential education program designed to allow students to earn academic credit while gaining practical, professional experience in the workplace.

IPEDS (Integrated Postsecondary Education Data System)

The core federal government postsecondary education data collection system for the National Center for Education Statistics (NCES).

Labor Experience Evaluation (LEE)

The instrument that allows students to reflect on their overall labor experience during the Spring Term in the following key areas: learning through work experiences; relationships between work and academics; four core general educational goals; evaluation of the local work area; and evaluation of the Labor Program.

Labor Supervisor/Practical Instructor

The labor supervisor is institutionally recognized as a practical educator and an essential, valued member of the educational community.

DEFINITIONS AND DESCRIPTIONS FOR CATEGORIES COMMONLY USED IN THE OFFICE OF INSTITUTIONAL RESEARCH AND ASSESSMENT (OIRA) REPORTS

Male-Initiative Courses

Berea College offers three Male-Initiative courses which focus on supporting the college transition of males from three distinct populations – African-American males, Latino males, and males from Appalachian At-Risk or Distressed Counties. These courses weave college readiness and success discussions with conversations about culture, race, and identity aimed at helping students gain a better understanding of how their unique heritage contributes to who they are today and providing them with support throughout their first year on campus.

Students from these target groups are enrolled in one of three courses – AFT 186: Models and Mentors for Success for our African-American students, APS 121: Appalachian Cultures for males from Appalachian At-Risk or Distressed Counties, and GST 186: Latino Males in Higher Education. Students are enrolled in the courses automatically based on their self-identified demographics but have the option of dropping the course once on campus and after a conversation with their academic advisor.

National Student Clearinghouse

An organization whose mission is to serve the education and workforces communities and all learners with access to trusted data, related services, and insights. The Clearinghouse is the nation's largest provider of electronic student record exchanges and postsecondary transcript ordering services.

StudentTracker Research Service – A service that provides the ability to research postsecondary enrollment and degree records. The service matches on name and birthdate. Nearly 3,600 colleges and universities – enrolling over 97% of all students in public and private U.S. institutions – regularly provide enrollment and graduation data to the Clearinghouse.

Non-Degree Seeking Student

A student who audits or takes courses without working toward a degree. The following are the types of Non-Degree Seeking Students at Berea:

Auditing Student - An individual who attends a class informally and not for academic credit. No transcript record is kept of audited courses.

Berea Community School, Madison Southern High School or Home-Schooled Student- High school students who take no more than two courses per term at Berea College based upon the record of their academic work or the concurrence of the Registrar.

Community (Special) - An individual who wishes to take courses for personal enrichment or for limited educational gain.

EKU Exchange - Exchange students are enrolled at Berea part-time under an exchange agreement with Eastern Kentucky University (EKU) in Richmond, KY.

Post-Graduate - A student attending Berea College full-time after earning a baccalaureate degree who is not seeking an additional degree.

Transient/Exchange - Transient students are students who take courses at Berea College to transfer back to their home institution. Exchange students are enrolled at Berea full-time under an exchange agreement with another institution.

DEFINITIONS AND DESCRIPTIONS FOR CATEGORIES COMMONLY USED IN THE OFFICE OF INSTITUTIONAL RESEARCH AND ASSESSMENT (OIRA) REPORTS

Non-Traditional Student

A student who is 24 years of age or older and/or married and/or has a child/children/legal dependent. Domestic students complete the FAFSA (Free Application for Federal Student Aid) which verifies this status. F-1 International students are not included in the non-traditional student counts in college reports because they complete no paperwork that would verify the status other than age.

Other Domestic Student

Students who are not F-1 International or did not identify themselves as "Black or African American" alone or in combination with another race.

Other Freshman

Includes continuing (students who were enrolled at Berea during the previous term), returning (students previously enrolled, withdrew, and subsequently accepted for readmission), and transfer students (students who have been enrolled at another post-secondary institution) who have a classification of "freshman."

Other Races

Students (not F-1 International Students) who identified themselves as "American Indian or Alaska Native," "Asian," or "Native Hawaiian or Other Pacific Islander" alone or in combination with each other.

Part-Time Faculty

Faculty on a continuing appointment.

Part-Time Student

A student who has a course load of less than three credits.

Partners for Education (PFE)

A program at the College that utilizes a place-based, student-focused approach to improve educational outcomes in Appalachian Kentucky. The programs address regional needs that fall within the College's Great Commitments by engaging "Appalachian communities, families, and students in partnership for mutual learning, growth, and service." PFE implements educational outreach programs funded primarily through federal grants. The following is a list of the current Partners for Education programs:

- AmeriCorps: Partners for Education
- Full-Service Community Schools
- Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR UP)
- Institute of Museum and Library Services National Leadership Grant (IMLS)
- National Endowment for the Arts Artworks
- Promise Neighborhood
- South Eastern Kentucky Promise Zone
- Talent Search
- Upward Bound
- Upward Bound Math and Science

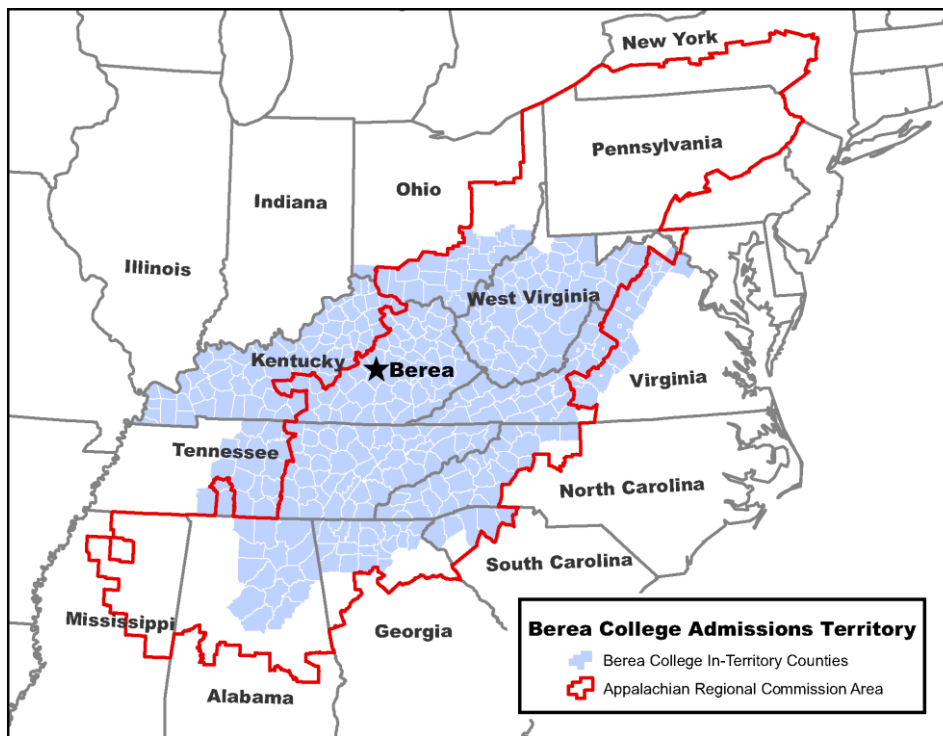
DEFINITIONS AND DESCRIPTIONS FOR CATEGORIES COMMONLY USED IN THE OFFICE OF INSTITUTIONAL RESEARCH AND ASSESSMENT (OIRA) REPORTS

Recruitment Territory Designations

In-Territory: Students who come from much of the Appalachian region and all of Kentucky within the blue area in the map below. In-Territory also includes permanent residents (a non-citizen who has formally established residency in the United States) and refugees who reside in the territory. Twenty-two counties in Tennessee were added in January 2017. The entering class of 2018 was the first class to be recruited from the new territory.

Out-of-Territory: Students who come from outside the In-Territory area, including U.S. Citizens living in foreign countries. Out-of-Territory also includes permanent residents (a non-citizen who has formally established residency in the U.S.) and refugees who reside out of the territory.

F-1 International: Students who are not U.S. Citizens, permanent residents, or refugees, and are attending the college under an F-1 visa issued by the U.S. Department of State.



Retention (First-to-Second Year)

The percentage of students retained represents both student who re-enrolled their second year as well as those students granted a “leave of absence.” Students who do not return from official leaves are not counted as withdrawn until they fail to re-enroll after their leave ends.

Service-Learning

Service-learning at Berea College is an educational experience based upon a collaborative partnership between college and community. Learning through service enables students to apply academic knowledge and critical-thinking skills to meet genuine community needs. Through reflection and assessment, students gain deeper understanding of course content and the importance of civic engagement.

DEFINITIONS AND DESCRIPTIONS FOR CATEGORIES COMMONLY USED IN THE OFFICE OF INSTITUTIONAL RESEARCH AND ASSESSMENT (OIRA) REPORTS

Staff

Includes all non-faculty employees, whose positions are both internally and externally funded. Also includes faculty members (tenured and tenure-track) who are currently holding administrative positions and professional librarians with faculty status.

Externally-Funded - Positions that are funded by external sources such as federal grants and external trusts.

Internally-Funded - Positions that are funded by Berea College resources (e.g., endowment spendable return, Berea Fund, and other unrestricted sources.)

Student Labor Evaluation (SLE)

The instrument used by labor supervisors to evaluate student work on seven performance expectations helping students develop job skills: attendance, accountability, teamwork, initiative, respect, learning, and position-specific requirements.

Student-to-Faculty Ratio

Ratio is calculated by dividing the full-time equivalent (FTE) student enrollment to the FTE faculty.

Sustainability

The capacity of individuals, communities, and societies to coexist in a manner that maintains social justice, environmental integrity, and economic well-being today and for future generations.

Terminal Degree

The highest academic degree that can be awarded in a particular field. This is almost always a doctoral or graduate degree earned after a bachelor's degree.

Transfer Student

A student entering the institution for the first time but known to have previously attended a postsecondary institution at the same level (undergraduate). The student may transfer with or without credit.

Undergraduate Research and Creative Projects Program (URCPP)

The URCPP was developed to provide students in all majors a high-impact learning opportunity not ordinarily found in courses or other forms of experiential learning. Typically, two or three students and a faculty mentor engage a project for eight to ten weeks during the summer. The central purpose is to provide opportunities for students to experience research and creative activity through the structure of an apprentice-mentor relationship.

Unknown Race or Ethnicity

Domestic students who chose not to identify their race or ethnicity on their admissions application.

Young Alumni

Alumni who would have graduated in the last ten years.

Young Graduates

Graduates who graduated in the last 10 years.